

# Planning for Data Teams

## Define your Data Teams:

Elementary Level	Middle Level	High School Level
<ul style="list-style-type: none"> <li>• Usually by grade level</li> <li>• In small schools, could be combined teams encompassing spans: K-1, 2-3, 4-5 or even K-2, 3-5</li> </ul>	<p><b>Two ways to consider:</b></p> <p><b>1. Teams.</b> Use where there is a core team of people who teach a constant group of students and have students in common (e.g., math, ELA, science, social studies)</p> <p>The team would focus on writing, note-taking, summarizing, vocabulary, and other universal, multiple-application learning strategies.</p> <p><b>2. Content Areas.</b> Use where there is a group of teachers who have content in common (e.g., could be the three teachers who teach grade 7 math, science, etc.).</p> <p><b>OR</b></p> <p>In the case of a smaller school, this could be a function of the content-area department, whose members would focus on the learning taking place in that content area related to monitoring specific content objectives.</p>	<p>Usually by subgroups of departments aligned by:</p> <ul style="list-style-type: none"> <li>• Courses</li> <li>• Grade level of students</li> <li>• Honors, AP, IB, electives</li> </ul>

1. Graph your potential teams based on 20XX school-year teaching configuration:

2. Identify with an asterisk (\*) those teachers who are potential Data Team leaders:

---



---



---

# Data Team Planning Steps for Starting the Process and Getting It Right

---

Steps	Actions, Timeline, Who Is Involved, What Is Needed
1	
2	
3	
4	
5	
6	
7	
8	
9	
10	

# Data Teams: More Planning

---

## 1. Duration of Data Team meetings

---

---

---

---

## 2. Frequency of meetings

---

---

---

---

## 3. Schedule meetings

---

---

---

---

## 4. Data focus

---

---

---

---